

Informal Library Chat

Summary Notes

April 29 2021

OLS Updates

- The OLS Website has been updated to provide quick and easy access to the schedule / summary notes from Informal Library Chats and the upcoming schedule for formal CEO Networking Meetings on the [Meetings page](#)
- The next bulk purchase of barcode labels and library cards is coming up – orders can be placed by following the links in this [MailChimp message](#)
- The Annual Survey deadline is on April 30 - information and FAQ support is available via the [OLS website](#)
- The Public Library Operating Grants (PLOG), Pay equity, First Nation Salary Supplement application is expected to open in June or July. That is the one that is completed in Transfer Payment Ontario (TPON)
- Libraries are invited to [submit photos](#) for consideration in a feature on the OLS website

COVID-19 Snapshot of Library Services

- CEOs in attendance were polled on a variety of current service levels at their libraries
- See [COVID-19 Snapshot of Library Services](#) document for results
- Poll to be repeated at upcoming chats and document to be updated for sharing in the chat summary notes

TD Summer Reading Club

- CEOs discussed the recent webinar held for the TDSRC
- A recording of the webinar and an accompanying video will be posted in LearnHQ

Police Record Checks

- CEOs discussed approaches to requiring police record checks for teen volunteers

Annual Reports

- CEOs discussed the presentation of 2020 annual reports to Boards and community
- CEOs discussed the value of highlighting success stories (e.g. curbside service, reader's advisory, virtual programming, take home kits, circulation stats, qualitative data, social media and website engagement, digital content creation, forecasting for merging virtual and in-person activities)

Volunteers

- CEOs discussed approaches to utilizing volunteers for wellness calls, coffee chats, take home kits, gardening, pop-up libraries, gaining volunteer hours for high school students
- CEOs discussed utilizing volunteers to help with distributing grain seed kits via the [Good In Every Grain program](#) (reminder that submissions for participation are still open)

Policies and Procedures

- CEOs discussed the development of purchasing and procurement procedures in connection with existing procurement policies
- Suggestion to review [Trillium Sample Policies](#) and any relevant municipal policies that may be of assistance
- Parry Sound Public Library shared a copy of their current [Policy Manual](#), which includes a relevant Purchasing Policy

We look forward to seeing you at our next scheduled Informal Library Chat:

Date/Time: Thursday May 27, 2021 - 10:00AM (9:00AM CT)

Connection details to be provided via email